

Montecito CDD
208 Montecito Drive, Satellite Beach, Florida
321-777-9460

General Manager: Kisha Wagner

GM / ProGreen

July 5 – July 11th

- **Admin:**
 - All admin tasks have been fulfilled.
 - Meeting with ProGreen
 - Reported all tickets landscaping related to ProGreen.
 - Meeting with Chairman.
- **Pool:**
 - Pool serviced 5x week.
 - 3 “pool closed due to weather” signs received.
 - Pool fountain on during the week.
- **Clubhouse:**
 - No events scheduled.
 - Working with Debbie on getting clubhouse furniture ideas, quotes and catalogs.
- **Parking Policy and Roads:**
 - Waiting for quotes on sidewalk pressure wash and pavers repair.
 - PHH working on pressure wash driveways.
- **Lakes and fountains:**
 - All working properly.
- **Vehicle gates:**
 - Palisade vehicle gate keypad has fixed. The gate is now working properly.
 - Both vehicle gates are back to 6:30a-7:00p schedule.
- **Dog Waste Stations:**
 - Emptied, disinfected and refilled Monday and Thursday.
- **Pedestrian gates:**
 - All the other gates are working properly.

Saturday / Sunday:

- Office closed on July 5 and 6.

Pending / In process items**Playground:**

- The playground equipment has arrived. ARC is currently working on previous scheduled projects. We will soon schedule the playground installation.
- Scheduled an appointment to have a vendor inspect and provide a quote to repair the fence and add around the playground area.

Ticket System

All CDD issues must be submitted through the tickets system by visiting the District website: www.montecitocdd.org

- **Ongoing Monitoring:** Continuous monitoring and promptly responded to all tickets, ensuring that each one was addressed and resolved.

PROGREEN

Please find below a recap of the landscaping services performed for the CDD HOA during the past week.

Monday:**CDD:**

- Provided mowing services in the CDD easement areas of the townhomes.
- Sprayed Shearwater entrance

Tuesday:

Met with Kisha regarding wet checks adding additional water to areas within the community and upcoming weed control and pest management in various sections within the property.

CDD:

- Provided mowing services in the CDD easement areas of the townhomes and club house.

Wednesday:**CDD:**

- Provided mowing services in the CDD easement areas of the single-family homes.
- Discovered a leaking 4" mainline off the East Controller along Carlsbad. Advised Kisha and made the repair.

Thursday:**CDD:**

- Provided mowing services in the CDD easement areas of the Single-Family Section.
- Jose met with Kisha regarding the damages to the irrigation section at the front entrance on South Patrick due to the construction.