

Montecito CDD
208 Montecito Drive, Satellite Beach, Florida
321-777-9460

General Manager: Kisha Wagner

GM / ProGreen

June 28 – July 4th

- **Admin:**
 - All admin tasks have been fulfilled.
 - Board of Supervisors meeting
 - Meeting with ProGreen canceled by vendor.
 - HR meetings/ Transition
 - 4th July Holiday
 - Reported all tickets landscaping related to ProGreen.
 - Received 3 Temporary Easement Agreement requests.
- **Pool:**
 - Pool serviced 5x week.
 - 3 “pool closed due to weather” signs purchased.
- **Clubhouse:**
 - No events.
 - Working with Debbie on getting clubhouse furniture ideas, quotes and catalogs.
- **Parking Policy and Roads:**
 - Waiting for quotes.
 - Vehicle crashed against a palm tree on Carlsbad. ProGreen inspected the palm tree for damage.
 - PHH working on pressure wash driveways.
- **Lakes and fountains:**
 - All working properly.
- **Vehicle gates:**
 - S.Patrick Gates re-opened. City of Melbourne repairs are done.
 - Palisade vehicle gate – electrical issue has been repaired
 - Both vehicle gates are back to 6:30a-7:00p schedule.
- **Dog Waste Stations:**

- Emptied, disinfected and refilled Monday and Thursday.
- **Pedestrian gates:**
 - All the other gates are working properly.

Saturday / Sunday:

- Office closed on June 28 and 29.

Pending / In process items

Playground:

- The playground equipment has arrived. ARC is currently working on previous scheduled projects. We will soon schedule the playground installation.

Ticket System

All CDD issues must be submitted through the tickets system by visiting the District website: www.montecitocdd.org

- **Ongoing Monitoring:** Continuous monitoring and promptly responded to all tickets, ensuring that each one was addressed and resolved.

PROGREEN

Please find below a recap of the landscaping services performed for the CDD during the past week.

Monday:

CDD:

- Provided mowing services in the CDD easement areas of the townhomes.
- Sprayed for weeds around the lake area behind the clubhouse.
- 604 Mission Bay Zone 69 - West Pump Station - Stuck Valve - Repaired - (See Photos)

Site visit - discussed maintenance schedule and turning the wells back on due to the pond levels.

CDD:

- Provided mowing services in the CDD easement areas of the townhomes and club house.
- Spray bedding areas outside of the exterior wall and club house

Wednesday:

CDD:

- Provided mowing services in the CDD easement areas of the single-family homes.
- Sprayed the pool areas.

Thursday:

CDD:

- Provided mowing services in the CDD easement areas of the Single-Family Section.

Friday:

CDD:

- Detailing in the Townhomes CDD areas East side of Ventura and Redondo
- Spray on Ventura Dr and Clemente